



FULL DAY PACKAGE WITH LUNCH

\$ 820 per person

Use of the Function Room
from 9am to 5pm

HALF DAY PACKAGE WITH LUNCH

\$ 690 per person

Use of the Function Room
from 9am to 1pm **OR** 1pm to 5pm

HALF DAY PACKAGE WITHOUT LUNCH

\$ 525 per person

Use of the Function Room
from 9am to 1pm **OR** 1pm to 5pm

Packages include

- Complimentary Nespresso coffee and tea to be provided throughout meeting
- Two refreshment breaks for full day meeting
- One refreshment break for half day meeting
- Buffet lunch at Coffee Shop or designated venue
- Meeting amenities including notepad, pen, drinking water and mints
- One set of whiteboard or flip chart with markers
- Public address system and wireless handheld microphone
- Complimentary Wi-Fi
- Complimentary one set of LCD projector with screen

Additional Hours

- Meeting time can be extended with additional room rental charge (please check with the Catering Office for details)

Quick Breakfast

- Continental breakfast can be arranged at additional cost of **\$65 per person**, including two kinds of pastries, fresh fruit platter, chilled juices, Nespresso coffee or tea

A Little Extra

- **\$65 per person** for additional refreshment break
- **\$160 per person** to upgrade the existing buffet lunch to 3-courses set lunch at Restaurant (maximum of 20 persons, dress code at Restaurant is smart casual)

Additional Equipment

- **\$105 per set** for additional set of flip chart
- **\$600 per set** for additional set of LCD projector with screen

Minimum booking of 15 persons per booking day is required

For more information, please contact the Catering Office at 2830 9513 or email: catering@hkfc.com